

PR-1:Footpath Construction

Footpaths play a vital role within communities. They provide a means of access within urban areas to facilities and services and promote greater health and wellbeing. Having identified the need for a strategy to guide the design, location and prioritization of footpath projects, council adopted the original project on 5/2/2018







Owner	Status	Type	Stage	Priority	% Effort		Status	Duration	
					Target	Actual		Start	End
Joe Smith	In Progress	Capital Works	Define	High	100	42	In Progress	01/07/18	30/06/20

Comment : Construction within acceptable range of target, however a drop in available resources is expected in April 2020

Issues

Date	No.	Issue	Responsibility	Status
03/12/2019	I03	The project development needs to be broken down into phases	Thuriyya Tobin	Not Started
18/02/2020	I01	Lack of Skills within the contractors	Thuriyya Tobin	Resolved
25/04/2020	I02	Minor floor plan Issues	Nathan Roberts	In Progress

Risks

Risk Code	Risk	Owner	Category	Consequence	Likelihood	Initial Rating	Current Rating
PR - 1	Adverse operational conditions impacting project timelines		Service Delivery	Moderate	Likely	 HIGH	 MEDIUM
PR - 2	Higher wages for workers during holiday season		Financial	Minor	Likely	 MEDIUM	 LOW
PR - 3	Limited resources are available for construction work		Service Delivery	Moderate	Likely	 HIGH	 LOW

Milestones

Task	Owner	Start	End	Status	% Complete	RAG		
Andersons Creek Road	Jenny Doe	2020-05-06	2020-05-27	Not Started	0%	<div>RED</div>		
Conduct community satisfaction survey	David Murray,Jack Watts	2020-06-19	2020-06-19	Not Started	0%	<div>RED</div>		
Construction of footpath	Amy Stevens,Carlene James,Catherine Allan,David Murray,Faye Stanley,Jack Watts,Jason Gardner,Jennife	2020-06-03	2020-06-19	Not Started	0%	<div>RED</div>		
Construction of footpath	Catherine Allan	2020-05-27	2020-05-27	Not Started	0%	<div>RED</div>		
Council Approval	Jack Watts	2020-04-15	2020-04-22	In Progress	98%	<div>RED</div>		
Determine environmental impact (vegetation removal)	Jack Watts,Joe Smith,Nathan Roberts	2019-10-29	2019-11-01	Completed	100%	<div>GREEN</div>		
Feasibility Study	Jack Watts	2019-10-07	2019-11-12	In Progress	93%	<div>RED</div>		
Heidelberg & Newmans Road	Jennifer Rance	2020-05-27	2020-06-19	Not Started	0%	<div>RED</div>		
Initiate feasibility study on social impacts	Amy Stevens,Carlene James,Faye Stanley,Jack Watts,Jason Gardner,Jennifer Rance,Jenny Doe,Joe Smith,J	2019-10-07	2019-10-14	In Progress	75%	<div>RED</div>		
Obtain Council approval	Jack Watts	2020-04-15	2020-04-22	In Progress	98%	<div>RED</div>		
Place required signage	Catherine Allan	2020-05-27	2020-06-03	Not Started	0%	<div>RED</div>		
Place required signage	Jack Watts	2020-05-20	2020-05-27	Not Started	0%	<div>RED</div>		
Plant and Equipment Bookings	Jason Gardner	2020-04-22	2020-05-06	In Progress	10%	<div>RED</div>		
Post Implementation Review	Jack Watts,Joe Smith,Monica Harris,Nathan Roberts	2020-06-19	2020-06-26	Not Started	0%	<div>RED</div>		
Publish road works and closure schedule	Catherine Allan	2020-05-27	2020-05-27	Not Started	0%	<div>RED</div>		
Publish road works and closure schedule	Faye Stanley	2020-05-06	2020-05-20	Not Started	0%	<div>RED</div>		
Reserve plant and equipment required	Amy Stevens,Carlene James	2020-04-22	2020-05-06	In Progress	10%	<div>RED</div>		
Review pedestrian safety regulations	David Murray,Jack Watts,Joe Smith,Karen Miller,Mary Jane	2019-10-14	2019-10-29	Completed	100%	<div>GREEN</div>		
Submit to Board	Faye Stanley,Joe Smith	2019-11-01	2019-11-12	Completed	100%	<div>GREEN</div>		
Table results at Council meeting test	David Murray	2020-06-19	2020-06-26	Not Started	0%	<div>RED</div>		
Metrics								
KPI	Unit	Trend	Period			YTD		RAG
			Target	Actual	RAG	Target	Actual	
# of offences against public property	#	⬆️	1,250	1,250	<div>GREEN</div>	1,250	1,250	<div>GREEN</div>
# Staff trained in Module 1	#	⬆️	50	99	<div>GREEN</div>	50	76	<div>GREEN</div>
# Staff trained in Module 2	#	⬇️	100	200	<div>GREEN</div>	100	200	<div>GREEN</div>
# Town Planning Applications Decided within 60 Days	#	⬆️	0	19	<div>🟡</div>	0	19	<div>🟡</div>
# Town Planning Applications Received	#	⬆️	0	14	<div>🟡</div>	0	14	<div>🟡</div>